

AT DELILLE CELLARS

PRIVATE EVENTS GUIDE



.

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WELCOME THE LOUNGE AT DELILLE CELLARS

WE ARE SO EXCITED TO SHARE OUR SPACE AND OUR AWARD-WINNING WINES WITH YOU AND YOUR GUESTS

Enjoy a selection of unique spaces to utilize for your special event ranging from intimate dinners of twelve to lively soirces of up to 175 in Grand Ciel Hall

THE D2 ROOM

Capacity – 24 Availability – Wednesday-Sunday PM Please see Private Dining Guide for additional information



THE ALCHEMY ROOM

Capacity – 24

Availability – Wednesday-Sunday PM

Please see Private Dining Guide for additional information



FULL RESTAURANT BUYOUT

Capacity – 300

Availability – Please Inquire

Deck Availability – Weather Depending

GRAND CIEL HALL

Capacity – 150 Seated, 175 Reception Availability – Wednesday-Sunday*

DeLILLE CELLARS

*Mondays & Tuesdays case by case



Welcome to Grand Ciel Hall, DeLille's newest banquet space available for daytime corporate meetings or evening soirees.



PRICING

Room Rental Fee

- Wed, Thurs & Sun: \$3,500
- Fri & Sat: \$5,000
- Please inquire about off-season pricing
- F&B Minimum: \$2,500

Event Estimates received will outline, food, beverage, labor charges which may or may not include (Chefs, Assistant Chefs, Servers and Bartenders), service fees and rentals.

All Food, Beverage & Labor is subject 6.5% admin fee and Washington State sales tax.

18% Auto gratuity is applied too all charges except room rental fee.



EVENT RENTALS WHAT'S INCLUDED

 Enjoy the benefits of a "Blank Slate" space with lots of room and options for designing your event

- (19) 60" Round Banquet Tables
- (8) 42" Tall Bistro Tables
- (4) 8' Banquet Tables
- (6) 6' Banquet Tables
- Access to our In-House Sound System additional fees may apply for some equipment
- Access to the Winemaking Mezzanine for views of production
- For table settings, we work with CORT Party Rental for all event needs and budgets



Included in your room rental is access to in house sound-system for music.

Other AV equipment is available for an additional fee

- Handheld Wireless Microphones: \$100
- Drop Down Screen & Projector: \$100
 - For Mic & Projector Package: \$200
- For additional AV needs please inquire



CULINARY

All food and service is provided by Executive Chef Michael C. Toni and his team at The Lounge at DeLille Cellars. With an array of different event styles to suit individual needs, our professional event team will work with you to create that unique and memorable experience. From spectacular hors d' oeuvres and lavish stationed platters to elaborate multicoursed plated experiences, we can accommodate a plethora of menus for each desired event.

For the health and safety of our guests, our policy states that any remaining food items cannot be removed from the premises



WINE

An expansive selection of wines are available by the bottle for all types of events including our plated experiences.

Beverage Minimum

 DeLille Cellars requires a Beverage Minimum of I case of wine for every 25 guests. Any wines purchased that are not consumed during the event will be packed and sent home with Client. No refund will be issued for unconsumed wines from original beverage minimum.

Certain wines/vintages/formats are subject to availability, seasonality and Club Member status*

 *special pricing available for Wine Club members





ADDITIONAL GUIDELINES

Booking

• Events must be booked a minimum of 2 weeks prior to the desired event date. Events booking less than 2 weeks are case by case.

Holding Dates

• Event dates will not be held upon initial inquiry. Event dates will only be held for 14 days after receiving an event estimate and will not be confirmed until a contract has been signed and a deposit has been received.

AV

• DeLille is equipped with an in-house sound system for music during your event. Other A/V needs are available or can be outsourced for an additional charge.

Payment

• See our Events Contract for Payment Policy.

ADA Access

• All spaces are fully ADA accessible

Parking

• Complimentary parking is available first come first serve. For an elevated experience, valet and parking service with Butler is available for an additional charge.



FREQUENTLY ASKED QUESTIONS

What is the next step?

• Ready to start planning your event? Next steps are to schedule a site tour and to put together an estimate which will break down all costs and components for your event.

Do you allow corkage?

• At this time, all alcohol must be purchased through The Lounge and we are not offering corkage fees.

Do you do host weddings?

• We do not plan on hosting weddings here at DeLille Cellars, but we are a fantastic option for Rehearsal Dinner! We have information for couples looking to plan their nuptials in the Woodinville area and are happy to share.

Can I bring in my own food?

• Outside food is not permitted.

Do you have Vegan Options?

• With enough leeway, our Culinary Team can accommodate most dietary needs, allergies and preferences.

Do not hesitate to connect with Sarah Kogan our DeLille Cellars Events Manager at <u>sarah@delillecellars.com</u> | 425-489-0544 x 1016 or Sarah Sadler our Events Coordinator at <u>ssadler@delillecellars.com</u> | 425-489-0544 x 1010